

**WAHPETON CITY COUNCIL  
REGULAR SESSION – MONDAY, NOVEMBER 11, 2019  
5:00 P.M. WAHPETON CITY HALL**

The Wahpeton City Council met on Monday, November 11, 2019 at 5 p.m. in Wahpeton City Hall. Present were Mayor Phil Johnson, Councilmen Tom Rierson, Jack Jones, Brad Jones, LeAnn Blau and Harold Prior. City Attorney Don Hemphill and City Employees Bonnie Tielbur and Doug Hanna were also present.

Mayor Johnson called the meeting to order with the Pledge of Allegiance.

J.Jones moved and Prior seconded to approve the agenda. All ayes – motion carried.

Blau moved and J.Jones seconded to approve the Consent agenda containing the October 14, 2019 Regular Session Minutes and the October 28, 2019 Special Session Minutes, the October 2019 Claims, Treasurer and Financial Reports. Also approval of Okoboji Yacht Club Liquor License. All ayes – motion carried.

Under citizen's comments the council welcomed Holly Mead as the new council person replacing Jack Jones, effective Jan. 1, 2020.

Mayor Johnson opened a public hearing for the 2019 Annual Financial Report. Tielbur reviewed the report. With no public concerns, Mayor Johnson closed the hearing. B. Jones moved and Rierson seconded to approve Resolution 19-21 – Approval of the 2019 Annual Financial Report. Roll call vote: J.Jones – aye, Rierson – aye, Blau – aye, Prior – aye, B.Jones – aye. All ayes – motion carried.

Matthew Horihan, executive director for CAASA (Centers Against Abuse and Sexual Assault) updated the council on services and needs in our area. B.Jones moved and J.Jones seconded to increase funding to \$750 per year. All ayes – motion carried.

Council discussed a dog bite to city employee Radcliffe. The dog has bitten others before and council was concerned there were no guarantees that the owner could keep the dog from biting again. With City Ordinance 55.09 in place, council felt the dog could not stay in town. Prior moved and B.Jones seconded to authorize the city attorney to file a municipal infraction on Todd Booge. All ayes – motion carried.

Prior moved and J.Jones seconded to approve pay request #1 to Hulstein Excavating, Inc., for the Harpen St. Water Main Replacement Project in the amount of 259,859.68. All ayes – motion carried.

Prior moved and J.Jones seconded to approve change order #2, from HMA patching to resurfacing Harpen Street from Lakeside Avenue to Iowa Avenue placing a two inch surface on the entire width of the roadway and shoulder for an additional \$48,214.00. All ayes – motion carried.

B.Jones moved and Blau seconded to approve Resolution 19-22 - Authorizing and approving a Loan and Disbursement Agreement and providing for the issuance and securing the payment of \$669,000 Water Revenue Bonds, Series 201. Roll call vote: B.Jones – aye, Blau – aye, J.Jones – aye, Rierson – aye. Prior – aye. All ayes – motion carried.

Prior moved and Rierson seconded to approve Resolution 19-23 - Adopting and Approving Tax Compliance Procedures Relating to Tax-Exempt Bonds. Roll call vote: Rierson – aye, Blau – aye, Prior – aye, B.Jones – aye, J.Jones – aye. All ayes – motion carried.

Council discussed a trail plan in the city right-of-way on Edgewood Drive. There were some concerns by council and citizens in attendance. B.Jones moved and Prior seconded to table the discussion until the December 9<sup>th</sup> council meeting. All ayes – motion carried.

Erin Reed, Executive Director with the Dickinson County Trails Board informed the council of a bench donation for the Wahpeton green space by the bike donor board. Prior moved and Blau seconded to approve placement of the bench in the green space near the bike donor board. All ayes – motion carried.

Council discussed a proposal from Brad Beck Engineering for a 2020 Lakeside Avenue Water Main Replacement Project. Rierson moved and J.Jones seconded to allow Beck to proceed with the project. Ayes – B.Jones, J.Jones, Blau and Rierson. Abstained – Prior.

Council discussed employee health insurance changes. B.Jones moved and Blau seconded to approve Resolution 19-24 – A Resolution approving Health Insurance cost to the City of Wahpeton and City of Wahpeton Employees, with change to add payment per month to the resolution. Roll call vote: Rierson – nay, Prior – aye, Blau – aye, B.Jones – aye, J.Jones – aye. All ayes – motion seconded.

B.Jones moved and Rierson seconded to appoint Jack Jones to the Planning & Zoning Commission effective January 1, 2020. All ayes – motion carried.

Reports: Hanna reported they have been busy with the water main project. An automatic valve at the water plant had to be replaced. Tielbur reported auditors will review city finances Wednesday, a Budget workshop on Thursday. She updated the council on a quote to remove a tree on Arrowhead Beach. J.Jones had concerns about the stop sign on the corner of Iowa and Harpen was removed, and a light pole at the intersection of Harpen and Burr Oak that needs trees removed around it. Prior questioned when the stop sign for Joy Loy Lane would be put in and also expressed his concerns about changing contractors for the next phase of the water main replacement project when I&S has done a good job.

Being no further business, Mayor Johnson moved to adjourn the meeting at 6:48 p.m. All ayes – motion carried.

REVENUE RECEIVED FOR OCTOBER 2019: General-\$266,585.95, Road Use-\$4,204.39, Local Option-\$6,810.51, Debt Service-\$10,840.68 and Water-\$119,950.43, for a total of \$408,391.96.

ATTEST:

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Bonnie R. Tielbur, City Clerk/Admin.

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Phillip Johnson, Mayor

\*\* Minutes can be viewed online at [www.wahpetonia.govoffice.com](http://www.wahpetonia.govoffice.com) \*\*

# CLAIMS REPORT

Check Range: 10/01/2019-10/31/2019

INVOICE#	VENDOR NAME	INVOICE DESCRIPTION	INVOICE AMT	VENDOR TOTAL	CHECK#	CHECK DATE
0196645-IN	ACCO UNLIMITED CORP	LIQUID CHLORINE - 240 GAL.	683.20		15638	10/04/19
0196921-IN	ACCO UNLIMITED CORP	CARBON REPLACEMENT-3 FILTERS	12,716.00	13,399.20	15666	10/30/19
25624302	ADVANCED SYSTEMS, INC.	COPIER - LEASE PYMT	129.25	129.25	15654	10/15/19
10/23/19	ALLIANT ENERGY	ELEC SERVICE - WATER PLANT	4,411.46	4,411.46	15655	10/15/19
83727	AMERICAN UNDERGROUND SUPPLY	12-SPLICE KITS	42.58	42.58	15667	10/30/19
24NV035362	ARNOLD MOTOR SUPPLY	WASHER FLUID,WIPES,OIL	92.05	92.05	15639	10/04/19
1325224	BADGER METER INC	12 METERS & READERS	2,160.00	2,160.00	15656	10/15/19
10/17/19	BLACK HILLS/IOWA GAS UTILITY	GAS SERVICE - PW BLDGS	103.70	103.70	15640	10/04/19
12/16/19	BOMGAARS SUPPLY INC	FLOW METER-WIRE/CUTTERS/TAPE	244.34	244.34	15668	10/30/19
10/17/19	CARD SERVICE CENTER	BATTERY BACKUP-CITY HALL	279.53	279.53	15669	10/30/19
510983	CHRIS HANNA	1" ROADSTONE	288.86	288.86	15657	10/15/19
9/30/19	COOPERATIVE ENERGY COMPANY	FUEL-HANNA-09 CHEV	208.94	208.94	15641	10/04/19
9/30/19	DC CONSERVATION BOARD	BROWN GOODS/GREEN WASTE	58.00	58.00	15658	10/15/19
1542833	DICKINSON COUNTY NEWS	LEGAL PUBLICATIONS	259.01	259.01	15642	10/04/19
10/7/19	DUSTIN SMITH MFG, LLC	MODIFY GRAPPLE	1,200.00	1,200.00	15659	10/15/19
10/1/19	EVERTEK	SECURITY CHARGES	24.95		15643	10/04/19
11/1/19	EVERTEK	SECURITY CHARGES	24.95	49.90	15670	10/30/19
1009286	GARRATT CALLAHAN	8-FORMULA AH-710	6,384.00	6,384.00	15671	10/30/19
11659AG20191101	GIS BENEFITS	LIFE/DISAB POLICY-EMPLOYEES	66.31	66.31	15672	10/30/19
13717	GREAT LAKES MOTOR COMPANY INC.	REPAIR TIRE-2018 RAM	20.80	20.80	15673	10/30/19
11684817	HACH COMPANY	BENCH REPAIR	761.65	761.65	15674	10/30/19
9-19	HEMPHILL LAW OFFICE	LEGAL FEES	522.50	522.50	15644	10/04/19
173960	STATE HYGIENIC LABORATORY-AR	TESTING WATER	192.50	192.50	15660	10/15/19
59834	I & S GROUP, INC	ENGINEER-CONSTRUCTION ADMIN.	2,651.87		15675	10/30/19
9/19	I & S GROUP, INC	HARPEN ST-WATER MAIN-ENGINEERI	20,905.02	23,556.89	15645	10/04/19
FY 2020	IA DEPT OF NATURAL RES.	ANNUAL WATER USE FEE - FY2020	95.00	95.00	15676	10/30/19
10/19	IA DEPT OF REVENUE	WATER-EXCISE TAX 10-19	1,108.00		492	10/30/19
9-19	IA DEPT OF REVENUE	WATER EXCISE TAX -9/19	6,541.00	7,649.00	493	10/30/19
20308	IAMU	NASSA-OCT/DEC 2019	240.67	240.67	15646	10/04/19
PR20191015	INTERNAL REVENUE SERVICE	FED/FICA TAXES	1,784.52		491	10/31/19
PR20191031	INTERNAL REVENUE SERVICE	FED/FICA TAX	1,892.86	3,677.38	491	10/31/19
10-19	IPERS	IPERS-AUTOPAY ADJUSTMENT	.01		494	10/30/19
PR20191015	IPERS	IPERS	1,125.58		489	10/31/19
PR20191031	IPERS	IPERS	1,189.80	2,315.39	489	10/31/19
10/14/19	KRUSE PAVEMENT SOLUTIONS	MILL, REMOVE, REPLACE ASPHALT	10,987.17	10,987.17	15677	10/30/19
11/10/19	MEDIACOM LLC	PHONE & INET - W.PLANT	320.49		15678	10/30/19
9/21/19	MEDIACOM LLC	PHONE/INET - WATER PLANT	323.90	644.39	15647	10/04/19
15261	METERING & TECHNOLOGY SOLUTION	2" COMPOUND METERS & SUPPLIES	6,788.35		15648	10/04/19
15434	METERING & TECHNOLOGY SOLUTION	TRIMBLE METER READER	14,500.00	21,288.35	15661	10/15/19
9/30/19	MILFORD MUNICIPAL UTIL	CONNECTION FEE	17.80	17.80	15649	10/04/19
10/19	NATIONAL CHILD SAFETY	CHILD SAFETY & DRUG PROGRAM	380.00	380.00	15662	10/15/19
6251613	PLUMB SUPPLY CO.	4-4X4 COUPLINGS	50.60	50.60	15679	10/30/19
1835786	QUILL CORPORATION	PAPER & SUPPLIES-C.HALL	134.47	134.47	15680	10/30/19
259988	RENT-ALL	TRAILER TO HAUL GRAPPLE	85.00	85.00	15663	10/15/19
V2447	RICHARD VAUGHN	LABOR/TIME/TRAVEL/REPAIRS@W.PL	2,165.70	2,165.70	15681	10/30/19
10-1-19	TOWN & COUNTRY DISPOSAL	GARBAGE PICK-UP	5,255.19	5,255.19	15664	10/15/19
6/28/19	TRUE VALUE-MILFORD	1/4 HP UTILITY PUMP	264.91	264.91	15650	10/04/19
9840100299	VERIZON WIRELESS	RADCLIFFE-CELL PHONE	178.47	178.47	15682	10/30/19
14758-1701-9	WASTE MANAGEMENT	LANDFILL FEES	747.28		15665	10/15/19
14782-1701-9	WASTE MANAGEMENT	LANDFILL FEES	1,058.02	1,805.30	15683	10/30/19
PR20191015	WELLMARK BC/BS OF IOWA	BCBS	341.40		15687	10/31/19
PR20191031	WELLMARK BC/BS OF IOWA	BCBS	341.40	682.80	15687	10/31/19
PR20191015	WITHHOLDING TAX	STATE TAXES	310.00		490	10/31/19

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INVOICE#	VENDOR NAME	INVOICE DESCRIPTION	INVOICE AMT	VENDOR TOTAL	CHECK#	CHECK DATE
PR20191031	WITHHOLDING TAX	STATE TAX	333.00	643.00	490	10/31/19
		Accounts Payable Total		=====		
				112,992.06		
		Utility Refund Checks				
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		Refund Checks Total				
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		Payroll Checks				
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		001 GENERAL		1,680.96		
		600 WATER UTILITY		3,383.34		
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		Total Paid On: 10/15/19		5,064.30		
		001 GENERAL		1,465.23		
		600 WATER UTILITY		3,881.51		
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		Total Paid On: 10/31/19		5,346.74		
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		Total Payroll Paid		10,411.04		
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		Report Total		123,403.10		
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FUND	NAME	AMOUNT
001	GENERAL	29,428.21
302	WATER MAIN STREET FUND	23,556.89
600	WATER UTILITY	70,418.00
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	TOTAL FUNDS	123,403.10

**REVENUE REPORT**

General	\$ 266,585.95
Road Use	4,204.39
Local Option	6,810.51
Debt Service	10,840.68
Water Utility	<u>119,950.43</u>
Total Revenue	\$ 408,391.96