

**WAHPETON CITY COUNCIL
REGULAR SESSION – MONDAY, DECEMBER 9, 2019
5:00 P.M. WAHPETON CITY HALL**

The Wahpeton City Council met on Monday, December 9, 2019 at 5 p.m. in Wahpeton City Hall. Present were Mayor Phil Johnson, Councilmen Tom Rierson, Jack Jones, Brad Jones, LeAnn Blau and Harold Prior. City Attorney Don Hemphill and City Employees Bonnie Tielbur, Doug Hanna and Jess Radcliffe were also present.

Mayor Johnson called the meeting to order with the Pledge of Allegiance.

J.Jones moved and Blau seconded to approve the agenda. All ayes – motion carried.

Blau moved and Prior seconded to approve the Consent agenda containing the November 11, 2019 Regular Session Minutes, the November 2019 Claims, Treasurer and Financial Reports. All ayes – motion carried. There were no citizen's comments.

Eric Hoiem with Lakes Area Hockey Assoc. gave an update and requested funding. B.Jones moved and Rierson seconded to approve \$3,000 in funding to Lakes Area Hockey Assoc. All ayes – motion carried.

Julie Scheib and Bob Shaw with Discovery House, gave an update and requested funding. Prior moved and B.Jones seconded to give \$4,000 to Discovery House. All ayes – motion carried.

Bob Kirshbaum with Pearson Lakes Art Center, gave an update and request for funding. Blau moved and J.Jones seconded to give \$5,000 to Pearson Lakes Art Center. All ayes – motion carried.

After a brief discussion, Prior moved and Rierson seconded to approve Change Order No. 3 with Hulstein Construction of Edgerton, MN for the Harpen Street Water Main Replacement project in the amount of \$552.00. All ayes – motion carried.

B.Jones moved and Blau seconded to approve Pay Request No. 2 with Hulstein Construction of Edgerton, MN for the Harpen Street Water Main Replacement project in the amount of \$105,384.45. All ayes – motion carried.

The council received a recommendation from the P & Z Commission to rezone Lot 53, in the second plat of Manhattan Beach, Town of Wahpeton, Dickinson County, Iowa from "LF" Lakefront Residential to "C" Commercial. Rierson moved and Prior seconded to set a public hearing for Monday, January 13, 2020 at 5 p.m. All ayes – motion carried.

Council continued discussion from last month on the Edgewood Drive Trail plan. After a brief discussion, Radcliffe explained according to the city's capital improvement plans, the existing water main on Edgewood Drive in the city right-of-way in scheduled to be replaced in the summer of 2021 or 2022. With that information, Council and those in attendance felt the option of putting the trail on the berm made more sense. The city would be willing to write a letter to DNR explaining the utilities in the right-of-way. No action was taken at this time. Prior moved and Blau seconded to table until Jan. 13th. All ayes.

Prior moved and B.Jones seconded to table a decision to update the Outdoor Warning Sirens until there was more information what other cities and the county decide to do. All ayes.

John Wills was unable to attend the meeting and give an update on D.C. Water Quality Commission. We will check for a later date.

Tielbur administered the oath of office to Mayor Johnson, City Councilman Brad Jones, new council person Holly Mead and Jack Jones who will now be on the Planning and Zoning commission.

Hemphill reported he has filed a municipal infraction citation to remove Todd Booge's dog from the city limits. Hanna updated the council on water issues, Radcliffe updated council on construction in town and a request from Verizon to build two 35 ft. towers for 4G service. Tielbur discussed the budget and the desire to purchase the property next to the water plant.

Mayor Johnson presented Jack Jones with a plaque and thanked him for his years of service on the city council.

Being no further business, Mayor Johnson moved to adjourn the meeting at 6:17 p.m. All ayes – motion carried.

REVENUE RECEIVED FOR NOVEMBER 2019: General-\$50,388.60, Road Use-\$3,710.50, Local Option-\$8,964.17 Debt Service-\$2,011.45 and Water-\$23,541.73, for a total of \$88,616.45.

ATTEST:

Bonnie R. Tielbur, City Clerk/Admin.

Phillip Johnson, Mayor

** Minutes can be viewed online at www.wahpetonia.govoffice.com **

CLAIMS REPORT
Check Range: 11/01/2019-11/30/2019

INVOICE#	VENDOR NAME	INVOICE DESCRIPTION	INVOICE AMT	VENDOR TOTAL	CHECK#	CHECK DATE
2220082	ADVANCED SYSTEMS, INC.	COPIER - LEASE PYMT	129.25	129.25	15688	11/13/19
11/19	ALLIANT ENERGY	ELEC-STREET LIGHTS	3,364.79	3,364.79	15689	11/13/19
11-19	ARNOLD MOTOR SUPPLY	IMPACT SOCKET & EXTENSIONS	71.01	71.01	15690	11/13/19
80039629	BADGER METER INC	HOSTING FEE-METER READER	41.46	41.46	15691	11/13/19
11/19	BLACK HILLS/IOWA GAS UTILITY	GAS SERVICE-WATER PLANT	203.60	203.60	15692	11/13/19
11-16-19	BOMGAARS SUPPLY INC	LUMBER-TENNIS COURT REPAIRS	38.43	38.43	15715	11/21/19
7/19-11/19	BONNIE R TIELBUR	MILEAGE/MEALS/MISC.	949.45	949.45	15716	11/21/19
10/19	COOPERATIVE ENERGY COMPANY	FUEL-09 CHEV - HANNA	346.54	346.54	15693	11/13/19
10/29/19	DC CONSERVATION BOARD	WHITE GOODS	24.00	24.00	15694	11/13/19
3451	DICKINSON COUNTY	5 T.SAND/SALT	150.00	150.00	15717	11/21/19
11/19	DICKINSON COUNTY AUDITOR	ELECTION FEES	401.71	401.71	15695	11/13/19
1550304	DICKINSON COUNTY NEWS	LEGAL PUBLICATIONS	354.10	354.10	15696	11/13/19
11/1/19	GREAT LAKES MOTOR COMPANY INC.	09 CHEV-REAR U-JOINT	231.16	231.16	15697	11/13/19
13736	GWORKS	REMOTE INSTALL-METER READER	125.00		15698	11/13/19
IM-INV-440	GWORKS	FY20 ANN.LICENSE & SUPPORT FEE	3,816.92	3,941.92	15698	11/13/19
11-4-19	HEMPHILL LAW OFFICE	LEGAL FEES	427.00	427.00	15699	11/13/19
PYMT #1	HULSTEIN EXCAVATING, INC	HARPEN ST-PYMT #1	259,859.68	259,859.68	15718	11/21/19
175463	STATE HYGIENIC LABORATORY-AR	TESTING WATER	541.50	541.50	15719	11/21/19
60674	I & S GROUP, INC	CONSTR ADMIN./OBERVATION	16,625.87	16,625.87	15720	11/21/19
PR20191115	INTERNAL REVENUE SERVICE	FED/FICA TAXES	1,778.55		497	11/30/19
PR20191130	INTERNAL REVENUE SERVICE	FED/FICA TAX	1,791.50	3,570.05	497	11/30/19
216756	IOWA ONE CALL	ONE CALLS	60.50	60.50	15721	11/21/19
953236	IOWA PRISON INDUSTRIES	STOP SIGNS (2)	85.20	85.20	15700	11/13/19
2020 DUES	IOWA RURAL WATER ASSOC	FY20-MEMBERSHIP DUES	225.00	225.00	15722	11/21/19
PR20191115	IPERS	IPERS	1,122.05		495	11/30/19
191130	IPERS	IPERS	1,129.73	2,251.78	495	11/30/19
22/6	LAYTON'S BACKHOE SERVICE	LOCATE WATER LINE ON HARPEN ST	85.00	85.00	15701	11/13/19
78084	MANGOLD ENVIRONMENTAL	TEST WATER SAMPLES	30.00	30.00	15702	11/13/19
11/19/19	MEDIACOM LLC	PHONE & INET-W PLANT	153.62	153.62	15725	11/27/19
24079	MELLEN & ASSOCIATES, INC.	FLOW VALVE ON BACKWASH/INSTALL	6,132.94	6,132.94	15703	11/13/19
68026	MENARD'S	4' LIGHT-CITY HALL	67.47	67.47	15704	11/13/19
11/19	MILFORD MUNICIPAL UTIL	CONNECTION FEE	17.80	17.80	15705	11/13/19
6269594	PLUMB SUPPLY CO.	14" GROUND STAKE (10)	48.01	48.01	15706	11/13/19
11898	SAM WEDEKING EXCAVATING	WATERMAIN REPAIR-INWAN ST	2,140.00	2,140.00	15726	11/27/19
1777352	TOWN & COUNTRY DISPOSAL	GARBAGE PICKUP	5,255.19	5,255.19	15707	11/13/19
10/19	TRUE VALUE-MILFORD	TORCH KIT-SHOP	83.73	83.73	15708	11/13/19
51702	USA BLUE BOOK	GASKETS/HYDRANT BRACKETS	489.91	489.91	15709	11/13/19
50047276-000	UTILITY EQUIPMENT CO.	EXTENSION PARTS	1,778.90		15710	11/13/19
50047299	UTILITY EQUIPMENT CO.	WATERMAIN REPAIR PARTS	2,882.84	4,661.74	15723	11/21/19
9842148689	VERIZON WIRELESS	RADCLIFFE-CELL PHONE	178.47	178.47	15724	11/21/19
14802-1701-5	WASTE MANAGEMENT	LANDFILL FEES	1,245.00	1,245.00	15711	11/13/19
PR20191115	WELLMARK BC/BS OF IOWA	BCBS	341.40		15730	11/30/19
PR20191130	WELLMARK BC/BS OF IOWA	BCBS	341.40	682.80	15730	11/30/19
PR20191115	WITHHOLDING TAX	STATE TAXES	308.00		496	11/30/19
PR20191130	WITHHOLDING TAX	STATE TAX	309.00	617.00	496	11/30/19

Accounts Payable Total 315,782.68

Utility Refund Checks

Refund Checks Total

FUND NAME	DEPOSIT AMOUNT
<u>Payroll Checks</u>	
001 GENERAL	2,445.60
600 WATER UTILITY	2,603.89
Total Paid On: 11/15/19	5,049.49
001 GENERAL	2,612.58
600 WATER UTILITY	2,472.43
Total Paid On: 11/30/19	5,085.01
Total Payroll Paid	10,134.50
Report Total	325,917.18

FUND NAME	AMOUNT
001 GENERAL	22,364.95
302 WATER MAIN STREET FUND	276,485.55
600 WATER UTILITY	27,066.68
TOTAL FUNDS	325,917.18

REVENUE REPORT

General	\$ 50,388.60
Road Use	3,710.50
Local Option	8,964.17
Debt Service	2,011.45
Water Utility	23,541.73
Total Revenue	\$ 88,616.45

CD Interest	143.46
TOTAL REVENUE	\$ 88,759.91