

**WAHPETON CITY COUNCIL
REGULAR SESSION – MONDAY, JANUARY 13, 2020
5:00 P.M. WAHPETON CITY HALL**

The Wahpeton City Council met on Monday, January 13, 2020 at 5 p.m. in Wahpeton City Hall. Present were Mayor Phil Johnson, Councilmen Tom Rierson, LeAnn Blau, Harold Prior, and Holly Mead. Brad Jones was on speaker phone. City Attorney Don Hemphill and City Employees Bonnie Tielbur, Doug Hanna and Jess Radcliffe were also present.

Mayor Johnson called the meeting to order with the Pledge of Allegiance.

Prior moved and Blau seconded to approve the agenda. All ayes – motion carried.

Rierson moved and Jones seconded to approve the Consent agenda containing the December 9, 2019 Regular Session Minutes, the December 2019 Claims, Treasurer and Financial Reports. All ayes – motion carried. There were no citizen's comments.

Mayor Johnson opened a Public Hearing but no residents were present. After a brief update, the hearing was closed. B. Jones moved and Prior seconded to approve the request to change the zoning classification from "LF" Lakefront Residential to "C" Commercial on Lot 53, in the second plat of Manhattan Beach, Town of Wahpeton, Dickinson County, Iowa. Roll call vote: Rierson – aye, Blau – aye, Prior – aye, Mead – aye, Jones – aye. All ayes-motion carried.

Erin Reed, DCTB Executive Director, present the annual report and FY 2021 budget for the Dickinson County Trails. She also updated the council on the proposed Edgewood Drive Trail.

Rierson moved and Blau seconded to reappoint Doug Westerman to the Board of Adjustment for a 5 year term. All ayes – motion carried.

Prior moved and Blau seconded to reappoint Fran Parrish to the Planning and Zoning Commission for a 5 year term. All ayes – motion carried.

Jones moved and Rierson seconded to approve Winther, Stave & Co. report on agreed-upon accounting procedures. All ayes – motion carried.

Prior moved and Mead seconded to approve Resolution 20-01 – Resolution setting time and place for a public hearing for the purpose of considering the maximum tax dollars from certain levies for the City's proposed fiscal year 2020-2021 Budget. Roll call vote: Rierson – aye, Jones – aye, Blau – aye, Mead – aye, Prior – aye. All ayes – motion carried. Jones left the meeting at 5:30 pm.

Reports: Hemphill gave a update on Booge's dog and discussed a connection fee with Milford Municipal Utilities. Hanna reported on a recent leak, plans to purchase a boil order testing device, calibration standards, and would like to replace 3 valves on Iowa Street next year. Hanna has started painting the water plant. Radcliffe indicated the cutting edge on the snow plow wing needs to be replaced, and he discussed the 35' height limit on some new homes on Lakeside Ave. He purchased some shelving for the city shed and will be organizing the shop tools. Tielbur informed council the school's tennis teams would like to use the city's courts from 3/12/20-4/13/20, estimate for an OmniCourt and that she will be gone for some family issues. Tielbur is also looking into video equipment and Ipads for council meetings. Mayor Johnson and Blau discussed personnel committee and evaluations. Council has requested all tools and equipment be inventoried and photos taken. They want a tour of the city water plant and sheds prior to the next council meeting. Rierson updated council on property by the water plant, some drainage issues on Manhattan and Hockey updates.

Being no further business, Rierson moved and Blau seconded to adjourn the meeting at 6:12 p.m. All ayes – motion carried.

REVENUE RECEIVED FOR DECEMBER 2019: General-\$48,976.72, Road Use-\$2,680.62, Local Option-\$13,933.36, Debt Service-\$415.64 and Water-\$16,971.27, for a total of \$82,977.61.

ATTEST:

Bonnie R. Tielbur, City Clerk/Admin.

Phillip Johnson, Mayor

** Minutes can be viewed online at www.wahpetonia.govoffice.com **

CLAIMS REPORT
Check Range: 12/01/2019-12/31/2019

INVOICE#	VENDOR NAME	INVOICE DESCRIPTION	INVOICE AMT	VENDOR TOTAL	CHECK#	CHECK DATE
0197716-IN	ACCO UNLIMITED CORP	165 GAL LIQUID CHLORINE		482.20	15731	12/05/19
25998902	ADVANCED SYSTEMS, INC.	COPIER-LEASE PYMT		129.25	15732	12/05/19
717885	ADVANCED SYSTEMS, INC.*	BLACK 579/COLOR 4,387		432.20	15751	12/23/19
11/26/19	ALLIANT ENERGY	ELEC SERVICE-STREET LIGHTS		3,035.36	15733	12/05/19
FY19/20	AMERICAN WATER WORKS	FY 3/19-2/20 PARTNERSHIP DUES		50.00	15734	12/05/19
80041083	BADGER METER INC	HOSTING FEE-METER READER		41.34	15735	12/05/19
00002	BECK ENGINEERING INC	DESIGN-LAKESIDE AVE WATER MAIN		14,850.00	15736	12/05/19
12/17/19	BLACK HILLS/IOWA GAS UTILITY	GAS SERVICE-WATER PLANT		360.37	15737	12/05/19
12-16-19	BOMGAARS SUPPLY INC	BOOTS/CLOTHES - RADCLIFFE		337.66	15752	12/23/19
98506	BROWN SUPPLY CO.	(2)PLOW MARKER KITS		72.00	15738	12/05/19
12/11/19	CARD SERVICE CENTER	WEATHER RADIO		106.95	15765	12/30/19
11/30/19	COOPERATIVE ENERGY COMPANY	09 CHEV-FUEL-HANNA		296.65	15753	12/23/19
3460	DICKINSON COUNTY	SAND/SALT MIX 8.6 TON	258.00		15739	12/05/19
3462	DICKINSON COUNTY	14.77 T.SAND/SALT MIX	443.10	701.10	15766	12/30/19
1559298	DICKINSON COUNTY NEWS	LEGAL PUBLICATIONS		192.70	15740	12/05/19
12/1/19	EVERTEK	SECURITY CHARGES		24.95	15741	12/05/19
12-20-19	GIS BENEFITS	LIFE/DISAB POLICIES-EMPLOYEES		66.31	15754	12/23/19
13977	GREAT LAKES MOTOR COMPANY INC.	09 CHEV-REPLACE MODULES-AIRBAG		858.99	15742	12/05/19
12/1/19	HEMPHILL LAW OFFICE	LEGAL FEES		726.20	15743	12/05/19
PYMT 2	HULSTEIN EXCAVATING, INC	HARPEN ST-PYMT #2		105,384.45	15767	12/30/19
177765	STATE HYGIENIC LABORATORY-AR	TESTING WATER		67.50	15755	12/23/19
61435	I & S GROUP, INC	ADMIN/OBSERVATION		8,630.29	15756	12/23/19
11/19	IA DEPT OF REVENUE	WATER EXCISE TAX - 11/19 ACH		599.00	498	12/02/19
PR20191215	INTERNAL REVENUE SERVICE	FED/FICA TAXES	1,562.92		503	12/31/19
PR20191231	INTERNAL REVENUE SERVICE	FED/FICA TAX	2,212.53	3,775.45	503	12/31/19
12/01/2019	IOWA FINANCE AUTHORITY	SRF LOAN-W.PLANT-DW030220R	4,077.50		499	12/01/19
12/1/19	IOWA FINANCE AUTHORITY	SRF-WATER TOWER - D0409CT	9,810.00	13,887.50	500	12/01/19
217559	IOWA ONE CALL	EMAILS		21.70	15757	12/23/19
2020 CONF.	IOWA RURAL WATER ASSOC	CONFERENCE REGISTRATION-2020		335.00	15758	12/23/19
PR20191215	IPERS	IPERS	1,061.37		501	12/31/19
PR20191231	IPERS	IPERS	1,189.80	2,251.17	501	12/31/19
182999	MAXYIELD COOPERATIVE	207 GAL FUEL-SNOW PLOW		760.00	15759	12/23/19
1/8/19	MEDIACOM LLC	W.PLANT-PHONE & INET	153.62		15768	12/30/19
11/21/19	MEDIACOM LLC	PHONE & INET-CITY HALL	166.87	320.49	15744	12/05/19
11/30/19	MILFORD MUNICIPAL UTIL	CONNECTION FEE	17.80		15745	12/05/19
12/31/19	MILFORD MUNICIPAL UTIL	CONNECTION FEE	17.80	35.60	15769	12/30/19
18720	MUESKE ELECTRIC INC	WATER PLANT-RUN PIPE FOR PIT	660.00		15746	12/05/19
18803	MUESKE ELECTRIC INC	POWER TO PUMPHOUSE	144.31	804.31	15760	12/23/19
1185867	SPENCER OFFICE SUPPLY	W2'S & 1099 FORMS		101.06	15761	12/23/19
4272	T & C TREE SERVICE	TREE TRIMMING & REMOVAL		1,759.50	15770	12/30/19
1788457	TOWN & COUNTRY DISPOSAL	GARBAGE PICKUP		5,255.19	15762	12/23/19
11/27/19	TRUE VALUE-MILFORD	HEATER FOR PUMP HOUSE		89.79	15763	12/23/19
83265	USA BLUE BOOK	HYDRANT MARKERS/WATER		253.67	15764	12/23/19
12-12-19	USPS	10 ROLLS STAMPS		550.00	15747	12/12/19
9844220284	VERIZON WIRELESS	RADCLIFFE-CELL PHONE		178.47	15771	12/30/19
14899-1701-1	WASTE MANAGEMENT	LANDFILL FEES		72.78	15772	12/30/19
PR20191215	WELLMARK BC/BS OF IOWA	BCBS	1,594.48		15782	12/31/19
PR20191231	WELLMARK BC/BS OF IOWA	BCBS	759.09	2,353.57	15782	12/31/19
PR20191215	WITHHOLDING TAX	STATE TAXES	263.00		502	12/31/19

CLAIMS REPORT
Check Range: 12/01/2019-12/31/2019

INVOICE#	VENDOR NAME	INVOICE DESCRIPTION	INVOICE AMT	VENDOR TOTAL	CHECK#	CHECK DATE
PR20191231	WITHHOLDING TAX	STATE TAX	313.00	576.00	502	12/31/19
		Accounts Payable Total		170,826.72		
		Utility Refund Checks				
		Refund Checks Total				
	Payroll Checks					
		001 GENERAL		2,177.49		
		600 WATER UTILITY		2,276.88		
		Total Paid On: 12/15/19		4,454.37		
		001 GENERAL		4,554.18		
		600 WATER UTILITY		2,894.68		
		Total Paid On: 12/31/19		7,448.86		
		Total Payroll Paid		11,903.23		
		Report Total		182,729.95		

FUND	NAME	AMOUNT
001	GENERAL	25,552.87
200	DEBT SERVICE	9,810.00
302	WATER MAIN STREET FUND	128,864.74
600	WATER UTILITY	18,502.34
	TOTAL FUNDS	182,729.95

REVENUE REPORT

General	\$ 48,976.72
Road Use	2,680.62
Local Option	13,933.36
Debt Service	415.64
Water Utility	<u>16,971.27</u>
Total Revenue	\$ 82,977.61

CD Interest	<u>89.43</u>
TOTAL REVENUE	\$ 83,067.04