WAHPETON CITY COUNCIL
REGULAR SESSION – MONDAY, JULY 13, 2020
5:00 P.M. WAHPETON CITY HALL

The regular meeting of the Wahpeton City Council was held Monday, July 13, 2020 partially in council chambers and remotely by Zoom due to COVID-19 and the limitation to gather in no more than groups of 10. The agenda and the City's website had information posted more than 24 hours in advance to give instructions on how others could participate in the meeting. Present for the meeting include Mayor Phil Johnson, Councilmen Brad Jones and Tom Rierson. By zoom were Council members Harold Prior and Holly Mead. Absent was LeAnn Blau. City Attorney Hemphill, City Employees, Bonnie Tielbur, Jess Radcliffe and Doug Hanna were also in attendance.

Mayor Johnson began the meeting with an adoption of the agenda. Rierson moved and Jones seconded to approve the agenda as written. All ayes – motion carried.

Mead moved and Prior seconded to approve the consent agenda containing the June 8, 2020 Regular Session minutes, the June 18, 2020 Special Session minutes, the June 2020 Claims, Treasurer's Report and Financial Reports. All ayes – motion carried.

No citizens brought up any new issues that were not on the agenda.

Council discussed the 4th of July parking and concerns. Residents were happy with the new signs the city purchased. The parking was still bad on city streets and multiple cars were ticketed and 4 were towed. Council discussed increasing the fee for illegal parking. Hemphill will write an ordinance amendment for the next meeting.

Council discussed Cliff Tufty's request concerning Hiawatha Beach property. They did not want to sell or lease any city property and decided Tufty would need to follow the zoning setbacks of 5 ft. or request a variance from the Board of Adjustment.

Council discussed the FEMA Floodplain and National Flood Insurance Program. FEMA will soon begin the 90-day appeal process. Council didn't feel they had enough information to know whether to participate in the National Flood Insurance Program (NFIP) or not. After a brief discussion, Mayor Johnson and Jones will do some research and report back to council with more information.

Jones moved and Prior seconded to approve the 1st reading of Ordinance No. 178 – An ordinance adopting section 135.15 of the Wahpeton Code of Ordinances Concerning Private Structures Placed in Public Right-Of-Way. Roll call vote: Mead – aye, Rierson – aye, Jones – aye, Prior – aye. All ayes – motion carried.

Rierson moved and Jones seconded to approve the purchase of a rack system from New Tec for $2,402.92 to hold water main equipment. All ayes – motion carried.

Prior moved and Jones seconded to approve a quote from Deloss Construction for bridge approach repairs by Lakeshore Drive bridge for $44,923.13. All ayes – motion carried.

Hemphill reported on the ongoing dog bite issue. Radcliffe informed council a P&Z meeting would be held July 14th for Ingham/Okoboji Bible Camp, and gave an update on docks. Jones discussed concerns about storm water and asked to put it on next month's agenda. Tielbur and Hemphill will put together a letter to area residents with a list of DNR commission members to write to with their concerns. There was discussion about hiring extra security, law enforcement and booting cars. Prior reported on Fire Advisory board decisions and asked about a bill allowing guns in public meetings.

Being no further business, Mayor Johnson adjourned the meeting at 6:23 p.m. All ayes – motion carried.

REVENUE RECEIVED FOR JUNE 2020: General-$16,315.50, Road Use-$2,024.32, Local Option-$6,916.78, Debt Service-$576.80, Transfer-In-Water Main/Streets - $495,000.00, Transfer In-Tennis Cts - $5,000.00, Water-$13,234.17, for a total of $539,064.17.

ATTEST:

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Bonnie R. Tielbur, City Clerk/Admin. Phillip Johnson, Mayor

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** Minutes can be viewed online at www.wahpetonia.govoffice.com **

CLAIMS REPORT

Check Range: 6/01/2020- 6/30/2020

INVOICE#	VENDOR NAME	INVOICE DESCRIPTION	INVOICE AMT	VENDOR TOTAL	CHECK#	CHECK DATE
0202322-IN	ACCO UNLIMITED CORP	207 GAL LIQUID CHLORINE		763.60	16015	6/12/20
5-27-20	ALLIANT ENERGY	ELEC SERVICE-STREET LIGHTS		3,400.54	16016	6/12/20
6/29/20	AMY'S SIGN DESIGN	NO PARKING SIGNS(40)		800.00	16067	6/30/20
24NV054647	ARNOLD MOTOR SUPPLY	MOWER-OIL,AIR FILT,CLAMPS,HOSE		157.32	16017	6/12/20
80053679	BADGER METER INC	HOSTING FEE		104.25	16018	6/12/20
9	BECK ENGINEERING INC	EDGEWOOD DR ENGINEERING		26,700.00	16019	6/12/20
6/20	BLACK HILLS/IOWA GAS UTILITY	GAS SERVICE-CITY HALL		102.30	16020	6/12/20
15426	BLACKTOP SERVICE CO.	STREET REPAIRS		26,437.50	16045	6/24/20
6/16/20	BOMGAARS SUPPLY INC	TOWELS, FLOORDRY-SHOP		60.36	16046	6/24/20
10770047	C & B OPERATIONS, LLC	3 BLADES - MOWER	48.96		16021	6/12/20
10782828	C & B OPERATIONS, LLC	REPAIR PARTS FOR JD MOWER	848.12		16047	6/24/20
10805490	C & B OPERATIONS, LLC	HOOD KIT-MOWER	434.37	1,331.45	16068	6/30/20
7/11/20	CARD SERVICE CENTER	DRI SPONGE REPLACEMENT ROLLERS		135.70	16048	6/24/20
SC40753	CERTIFIED TESTING SERVICES,INC	EDGEWOOD DR/LAKESIDE GEOTECHNI		5,525.00	16022	6/12/20
2001	CHRIS HANNA	TRUCK/TRAILER RENTAL-REMOVE AS		600.00	16023	6/12/20
BC24699F	COOPERATIVE ENERGY COMPANY	HANNA-09 CHEV-FUEL		170.26	16024	6/12/20
6/2020	DAN BAILEY	REFUND HOIST FEE		100.00	16025	6/12/20
1633290	DICKINSON COUNTY NEWS	LEGAL PUBLICATIONS	245.18		16026	6/12/20
7/20	DICKINSON COUNTY NEWS	1 YR SUBSCRIPTION	50.00	295.18	16049	6/24/20
6-22-20	DICKINSON COUNTY RECORDER	RECORD SIDEWALK AGREEMENT		22.00	16044	6/22/20
513	GALBRAITH ELECTRIC LLC	REWIRE W.PLANT FOR AC		937.27	16050	6/24/20
27133995	GORDON FLESCH CO.	COPIER-LEASE PYMT	129.25		16027	6/12/20
IN12974159	GORDON FLESCH CO.	COPIES BLK-2,346 C-4,050	473.08	602.33	16069	6/30/20
622695	HEARTLAND SECURITY SERVICES LL	SECURITY CHARGES		24.95	16028	6/12/20
15479	HELLER ENTERPRISES	REPAIR ROTOR-GREEN SPACE		48.45	16070	6/30/20
5/2020	HEMPHILL LAW OFFICE	LEGAL FEES		908.40	16029	6/12/20
189439	STATE HYGIENIC LABORATORY-AR	TESTING WATER		215.00	16030	6/12/20
65085	I & S GROUP, INC	HARPEN ST ADMINISTRATION		2,606.30	16031	6/12/20
06-2020	IA DEPT OF REVENUE	WATER EXCISE TAX - 6/2020	5,026.00		532	6/30/20
06/2020	IA DEPT OF REVENUE	SALES TAX DUE - COMM GARBAGE	123.00		531	6/30/20
5-2020	IA DEPT OF REVENUE	WATER EXCISE TAX-MAY 2020	750.00	5,899.00	533	6/10/20
6/4/20	IGLSD	4",2" & FINISH RISERS		124.00	16032	6/12/20
PR20200615	INTERNAL REVENUE SERVICE	FED/FICA TAXES	1,740.79		530	6/30/20
PR20200630	INTERNAL REVENUE SERVICE	FED/FICA TAX	2,123.27	3,864.06	530	6/30/20
5-1-20	IOWA FINANCE AUTHORITY	PRINCIPAL-WATER PLANT E-PMT	93,242.50		525	6/01/20
6-01-2020	IOWA FINANCE AUTHORITY	HARPEN ST LOAN-SRF PAYMENT	29,257.11		527	6/01/20
6-1-20	IOWA FINANCE AUTHORITY	WATER TOWER- SRF PYMT	52,885.98	175,385.59	526	6/01/20
7-2020	IOWA LEAGUE OF CITIES	ZOOM-MUN.PROFESSIONAL ACADEMY		223.00	16033	6/12/20
222138	IOWA ONE CALL	FAXES		51.30	16051	6/24/20
PR20200615	IPERS	IPERS	1,125.58		528	6/30/20
PR20200630	IPERS	IPERS	1,125.58	2,251.16	528	6/30/20
5/2020	MEDIACOM LLC	PHONE & INET	185.94		16034	6/12/20
6/21/20	MEDIACOM LLC	PHONE & INET	357.37	543.31	16071	6/30/20
79306	MENARD'S	SANITIZER/KLEENEX		13.85	16052	6/24/20
16995	METERING & TECHNOLOGY SOLUTION	24 METERS		4,027.72	16035	6/12/20
6712370	PLUMB SUPPLY CO.	500' ROLL TRACER WIRE		85.00	16072	6/30/20
6/5/20	SULLIVAN CONCRETE	INSTALL CONCRETE-WATER PLANT		12,925.00	16036	6/12/20
1852678	TOWN & COUNTRY DISPOSAL	GARBAGE PICKUP		5,255.19	16037	6/12/20
5/28/20	TRUE VALUE-MILFORD	WEED KILLER		131.22	16038	6/12/20
265099	USA BLUE BOOK	CHEM. SUPPLIES/TEST KITS		1,803.66	16053	6/24/20
6/3/20	USPS	STAMPS	440.00		16014	6/03/20
6/30/20	USPS	STAMPS	330.00	770.00	16073	6/30/20
50048585-000	UTILITY EQUIPMENT CO.	6" WATER MAIN REPLACEMENT PART	1,858.12		16039	6/12/20
50048954-000	UTILITY EQUIPMENT CO.	HYDRANT-BIKE TR/HWY 86 & LIGHT	74.22		16054	6/24/20

CLAIMS REPORT
Check Range: 6/01/2020- 6/30/2020

INVOICE#	VENDOR NAME	INVOICE DESCRIPTION	INVOICE AMT	VENDOR TOTAL	CHECK#	CHECK DATE
50048988-000	UTILITY EQUIPMENT CO.	6"PIPE & SUPPLIES/IOWA AVE	2,034.95	3,967.29	16074	6/30/20
9856641643	VERIZON WIRELESS	RADCLIFFE-CELL PHONE		177.54	16055	6/24/20
15209-1701-2	WASTE MANAGEMENT	LANDFILL FEES	585.32		16040	6/12/20
15236-1701-5	WASTE MANAGEMENT	LANDFILL FEES	657.89	1,243.21	16056	6/24/20
PR20200615	WELLMARK BC/BS OF IOWA	BCBS	759.10		16066	6/30/20
PR20200630	WELLMARK BC/BS OF IOWA	BCBS	759.09	1,518.19	16066	6/30/20
PR20200615	WITHHOLDING TAX	STATE TAXES	289.00		529	6/30/20
PR20200630	WITHHOLDING TAX	STATE TAX	289.00	578.00	529	6/30/20
		Accounts Payable Total		292,885.45		
		Utility Refund Checks				
		Refund Checks Total				
	Payroll Checks					
	001	GENERAL		2,657.07		
	600	WATER UTILITY		2,317.05		
		Total Paid On: 6/15/20		4,974.12		
	001	GENERAL		4,722.00		
	600	WATER UTILITY		2,560.89		
		Total Paid On: 6/30/20		7,282.89		
		Total Payroll Paid		12,257.01		
		Report Total		305,142.46		

REVENUE REPORT

General	$	16,315.50
Road Use		2,024.32
Local Option		6,916.78
Debt Service		573.80
Transfer In-Water Main/Streets		495,000.00
Transfer In-Tennis Cts		5,000.00
Water Utility		13,234.17
Total Revenue	$	539,064.57
CD Interest		34.28
TOTAL REVENUE	$	539,098.85

CLAIMS REPORT
CLAIMS FUND SUMMARY

FUND	NAME	AMOUNT
001	GENERAL	53,608.31
200	DEBT SERVICE	52,885.98
302	WATER MAIN STREET FUND	34,831.30
600	WATER UTILITY	163,816.87
	TOTAL FUNDS	305,142.46