WAHPETON CITY COUNCIL
REGULAR SESSION – MONDAY, OCTOBER 12, 2020
5:00 P.M. WAHPETON CITY HALL

The regular meeting of the Wahpeton City Council was held Monday, October 12, 2020 partially in council chambers and remotely by Zoom due to COVID-19 and the limitation to gather in no more than groups of 10. The agenda and the City's website had information posted more than 24 hours in advance to give instructions on how others could participate in the meeting. Present for the meeting include Mayor Phil Johnson, Councilmen Brad Jones and Tom Rierson. By zoom were Council members Harold Prior, Holly Mead and LeAnn Blau. City Attorney Don Hemphill, City Employees, Bonnie Tielbur, Jess Radcliffe and Doug Hanna were also in attendance.

Mayor Johnson began the meeting with an adoption of the agenda. Jones moved and Rierson seconded to approve the agenda as written. All ayes – motion carried.

Blau moved and Jones seconded to approve the consent agenda containing the Sept. 14, 2020 Regular Session minutes, the Sept. 2020 Claims, Treasurer's Report and Financial Reports and the Urban Renewal Report. All ayes – motion carried.

Under citizen's comments, Paul Stoupa appreciates council meetings by zoom and would like them recorded. He also expressed concerns with erosion on the bank by Newport Dock which Radcliffe said will be addressed when the dock is removed.

Mayor Johnson opened the public hearing at 5:06 pm. With no comment from the public the meeting was closed at 5:07 p.m. Michael Maloney briefed the council on this action and requested a brief meeting on October 26th for additional procedures to complete the bond procedures. Prior moved and Blau seconded to approve Resolution 20-15 – A Resolution taking additional action on a proposal to enter into a General Obligation Corporate Purpose Loan Agreement not to exceed $4,100,000 and authorizing the use of a preliminary official statement in connection therewith. Roll call vote: Blau – aye, Mead – aye, Jones – aye, Prior – aye, Rierson – aye. All ayes – motion carried. Jason Eygabroad gave an update on progress with the Lakeside Ave/Edgewood Dr. project.

Hanna reported on updates to the current water plant and issues they are experiencing because of the age of the plant and computer equipment. Council briefly discussed options to proceeding with a new plant, refurbishing the current plant or checking into other sources for water. Council wants 3 engineering firms to give their ideas for what could be done and pricing at the council meeting on November 9th.

Council briefly discussed some dock/hoist public access concerns. It was tabled for the dock committee to review issues concerning single users, Turtle Lake area, and report their decision to council. Council tabled the 2nd Reading of Ordinance No. 182 – Amending Chapter 139 of the Wahpeton City Code governing Public Lake Access Areas and Resolution 20-16 – A Resolution setting dock and hoist fees for City-Controlled Access Areas for committee decisions.

Rierson moved and Blau seconded to approve Change Order No. 4 which incorporates erosion control mat for bank stabilization and non-corrugated pipe for property restoration due to construction activities for $5,160.00. All ayes – motion carried.

Prior moved and Mead seconded to approve Pay Request No. 3 to Hulstein Excavation, this incorporates all items installed to-date for $156,077.87. All ayes – motion carried.

Jones moved and Rierson seconded to approve Charge Order No. 5 which rectifies bid quantities to reflect actual quantities installed for a decrease of $37,469.00. All ayes – motion carried.

Blau moved and Mead seconded to approve the Final Pay Request – release of retainage on the project and payment of $27,438.00 to Hulstein Excavation. All ayes – motion carried.

Prior moved and Jones seconded to approved the statement of Final Completion and Owner's Acceptance. All ayes – motion carried.

Mead moved and Rierson seconded to approve the 3rd Reading of Ordinance No. 179 - Amending Chapter 70, Section 70.02 of the Wahpeton City Code Concerning Parking Violation Enforcement. Roll call vote: Blau – aye, Mead – aye, Prior – aye, Jones – aye, Rierson – aye. All ayes – motion carried.

Prior moved and Mead seconded to approve the 2nd Reading of Ordinance No. 180 – Water Rate Changes. Roll call vote: Rierson - aye, Prior – aye, Mead – aye, Blau – aye, Jones – aye. All ayes – motion carried.

Rierson moved and Jones seconded to approve the 2nd Reading of Ordinance No. 181 - Recycling and Garbage rate changes. Roll call vote: Prior – aye, Rierson – aye, Mead – aye, Jones – aye, Blau – aye. All ayes – motion carried.

Council discussed salaries and wages for employees. There were some concerns with the resolution and comments made from Hanna. Prior moved and Rierson seconded to go into closed session per Iowa Code 21.5(I). Employee Radcliffe agreed to the closed session. Closed session began at 6:52 pm. Council reconvened at 7:01 p.m. Blau moved and Jones seconded to approve Resolution 20-17 – A Resolution Providing for Salaries, and Wages for Employees of the City of Wahpeton. Roll call vote: Mead – aye, Prior – aye, Rierson – aye, Jones – aye, Blau – aye. All ayes – motion carried.

Council discussed an opening for the Board of Adjustment but there was no appointment made.

Reports were given and with no further business, Mayor Johnson adjourned the meeting at 7:28 p.m. All ayes – motion carried.

REVENUE RECEIVED FOR SEPTEMBER 2020: General-$122,828.31, Road Use-$4,803.68, Local Option-$8,304.71, Debt Service-$5,010.17, Water-$26,133.25, for a total of $167,080.12.

ATTEST:

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Bonnie R. Tielbur, City Clerk/Admin. Phillip Johnson, Mayor

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** Minutes can be viewed online at www.wahpetonia.govoffice.com **

CLAIMS REPORT

Check Range: 9/01/2020- 9/30/2020

INVOICE#	VENDOR NAME	INVOICE DESCRIPTION	INVOICE AMT	VENDOR TOTAL	CHECK#	CHECK DATE
4437	ABC SERVICES	WATER MAIN REPL-IOWA ST		56,347.50	16177	9/10/20
0204993-IN	ACCO UNLIMITED CORP	LIQUID CHLORINE-230 GALS.		656.40	16178	9/10/20
15037	ALGER COMPANIES	SAND BLAST/PAINT FIRE HYDRANT		395.00	16179	9/10/20
9/16/20	ALLIANT ENERGY	ELEC SERVICE - WATER PLANT		4,445.77	16180	9/10/20
20/21 FY	AMERICAN WATER WORKS	20/21 FY ANNUAL DUES PARTNERSH		50.00	16181	9/10/20
80058388	BADGER METER INC	HOSTING FEE-METER READER		104.25	16182	9/10/20
15/14	BECK ENGINEERING INC	EDGEWOOD DR. ENGINEERING		28,555.50	16183	9/10/20
9/17/20	BLACK HILLS/IOWA GAS UTILITY	GAS SERVICE-PW BLGS		94.59	16184	9/10/20
38978488	BOMGAARS SUPPLY INC	WINDOW TRIM BOARDS & SUPPLIES		90.61	16219	9/30/20
104984	BROWN SUPPLY CO.	HYDRANT EXTENSION		570.44	16220	9/30/20
10938831	C & B OPERATIONS, LLC	PARTS-FIX MOWER		159.43	16221	9/30/20
9/11/2020	CARD SERVICE CENTER	ELECTRIDUCT-5 FT.		40.53	16185	9/10/20
8/31/20	COOPERATIVE ENERGY COMPANY	PICKUP-09 CHEV		300.73	16186	9/10/20
LP198265	CRYSTEEL TRUCK EQUIPMENT	BOLTS/NUTS/WASHERS		92.83	16187	9/10/20
1776	DAVE MULLER PLBG & HTG	AC-OFFICE @ W.PLANT		5,288.40	16222	9/30/20
8/31/20	DC CONSERVATION BOARD	BROWN GOODS		55.00	16188	9/10/20
8/24/20	DC WATER QUALITY COMMISSION	2021 WATER QUALITY CONTRIBUTIO		11,600.00	16189	9/10/20
1671252	DICKINSON COUNTY NEWS	LEGAL PUBLICATIONS		165.73	16190	9/10/20
9/2020	GIS BENEFITS	LIFE/DISAB POLICY-EMPLOYEES		66.31	16223	9/30/20
27700357	GORDON FLESCH CO.	COPIER-LEASE PYMT.	129.25		16191	9/10/20
IN13070284	GORDON FLESCH CO.	COLOR-424.63/BASE FEE 85.73	510.36	639.61	16224	9/30/20
9/1/20	GREAT LAKES CONCRETE	CONCRETE-IOWA ST		8,826.50	16192	9/10/20
634315	HEARTLAND SECURITY SERVICES LL	SECURITY CHARGES		24.95	16193	9/10/20
16750	HELLER ENTERPRISES	SPRINKLER REPAIRS-W.PLANT		393.51	16225	9/30/20
9/20	HEMPHILL LAW OFFICE	LEGAL FEES		2,903.90	16194	9/10/20
194847	STATE HYGIENIC LABORATORY-AR	TESTING WATER		373.50	16195	9/10/20
9/2020	IA DEPT OF REVENUE	WATER EXCISE TAX-SEPT 2020		7,351.00	546	9/30/20
8/20	IIMC	MEMBER# 14520		170.00	16196	9/10/20
PR20200915	INTERNAL REVENUE SERVICE	FED/FICA TAXES	1,740.79		545	9/30/20
PR20200930	INTERNAL REVENUE SERVICE	FED/FICA TAX	2,042.99	3,783.78	545	9/30/20
224413	IOWA ONE CALL	ONE CALLS	44.10		16197	9/10/20
225269	IOWA ONE CALL	ONE CALLS	63.10	107.20	16226	9/30/20
PR20200915	IPERS	IPERS	1,125.58		543	9/30/20
PR20200930	IPERS	IPERS	1,125.58	2,251.16	543	9/30/20
6119	M & T FIRE SAFETY INC	FIRE HOSES//FEED CHURCH CAMP		562.00	16227	9/30/20
10/11/20	MEDIACOM LLC	PHONE-INET-W PLANT	361.32		16228	9/30/20
9/8/20	MEDIACOM LLC	PHONE & INET - WATER PLANT	361.32	722.64	16198	9/10/20
1220404	SPENCER OFFICE SUPPLY	COPY PAPER/FILE FOLDERS		159.72	16229	9/30/20
1887188	TOWN & COUNTRY DISPOSAL	GARBAGE PICKUP FEES		5,255.19	16199	9/10/20
8/29/20	TRUE VALUE-MILFORD	PAINT SUPPLIES/MURIATIC ACID		130.48	16200	9/10/20
9/20	USPS	STAMPS		440.00	16208	9/24/20
50049319-002	UTILITY EQUIPMENT CO.	3 VALVE BOXES	386.70		16230	9/30/20
50049507	UTILITY EQUIPMENT CO.	WATER MAIN SUPPLIES	971.96	1,358.66	16201	9/10/20
9862815368	VERIZON WIRELESS	RADCLIFF - CELL PHONE		174.66	16231	9/30/20
15349-1701-6	WASTE MANAGEMENT	LANDFILL FEES	814.18		16202	9/10/20
15374-1701-4	WASTE MANAGEMENT	LANDFILL FEES	798.96	1,613.14	16232	9/30/20
16519	WEDEKING PIT & PLANT	ROCK-IOWA STREET-WATER MAIN PR		420.70	16203	9/10/20
PR20200915	WELLMARK BC/BS OF IOWA	BCBS	759.10		16218	9/30/20
PR20200930	WELLMARK BC/BS OF IOWA	BCBS	759.09	1,518.19	16218	9/30/20
PR20200915	WITHHOLDING TAX	STATE TAXES	289.00		544	9/30/20

INVOICE#	VENDOR NAME	INVOICE DESCRIPTION	INVOICE AMT	VENDOR TOTAL	CHECK#	CHECK DATE
PR20200930	WITHHOLDING TAX	STATE TAX	289.00	578.00	544	9/30/20
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		Accounts Payable Total		148,837.51		
		Utility Refund Checks				
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		Refund Checks Total				
	Payroll Checks					

	001	GENERAL		2,128.37		
	600	WATER UTILITY		2,845.75		

		Total Paid On: 9/15/20		4,974.12		
	001	GENERAL		3,807.12		
	600	WATER UTILITY		2,990.90		

		Total Paid On: 9/30/20		6,798.02		
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		Total Payroll Paid		11,772.14		
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		Report Total		160,609.65		
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CLAIMS REPORT
CLAIMS FUND SUMMARY

FUND	NAME	AMOUNT
001	GENERAL	94,124.19
302	WATER MAIN STREET FUND	28,555.50
600	WATER UTILITY	37,929.96
	TOTAL FUNDS	160,609.65

REVENUE REPORT

General		$ 122,828.31
Road Use		4,803.68
Local Option		8,304.71
Debt Service		5,010.17
Water Utility		26,133.25
Total Revenue	$	167,080.12
CD Interest		34.73
TOTAL REVENUE	$	$ 167,114.85