

**WAHPETON CITY COUNCIL  
REGULAR SESSION – MONDAY, JUNE 8, 2020  
5:00 P.M. WAHPETON CITY HALL**

The regular meeting of the Wahpeton City Council was held Monday, June 8, 2020 remotely by Zoom due to COVID-19 and the limitation to gather in no more than groups of 10. Therefore, only city employees were present at city hall. The agenda and the City's website had information posted more than 24 hours in advance to give instructions on how others could participate in the meeting. Present for the meeting include Mayor Phil Johnson, Harold Prior, Holly Mead, LeAnn Blau, Brad Jones and Tom Rierson. City Attorney Hemphill, City Employees, Bonnie Tielbur, Jess Radcliffe and Doug Hanna were also in attendance.

Mayor Johnson began the meeting with an adoption of the agenda. Jones moved and Prior seconded to approve the agenda as written. All ayes – motion carried.

Blau moved and Mead seconded to approve the consent agenda containing the May 11, 2020 Regular Session minutes, the May 2020 Claims, Treasurer's Report and Financial Reports. All ayes – motion carried.

No citizens brought up any new issues that were not on the agenda.

Council discussed some dock issues that had come up. Bailey/Davidson had put in a 2<sup>nd</sup> hoist on Edgewood Dr. that was not allowed and there are some people with 2 and 3 hoist. Blau proposed a dock committee to help Radcliffe with some issues and tighten up the ordinance, dock paperwork and permit process. Mayor Johnson appointed Blau, Mead and himself to the committee. Mead moved to approve the committee and Prior seconded. All ayes – motion carried.

Council discussed if the DC Trails Board would need to have a permit for the Bike trail. The Wahpeton ordinance requires a permit for concrete on grade which the bike trail would fall under. Rierson thought there would be some way to get around it for the DC Trails, but to do so would require a resolution and Planning and Zoning approval to change the ordinances. Another concern was a permit for Doug Westerman's property. The DC Trails plans to change his driveway to give him more parking, which would also require a permit. After a lengthy discussion, Prior moved and Jones seconded to maintain the permit requirement but wave the fee for the Dickinson County Trails project that is planned on City of Wahpeton property and the same with any associated permit and fees with any private property and the trail. Vote: Jones, Blau, Mead and Prior – aye, Rierson – Nay. Council took no action on the Resolution.

Council discussed a new T-Mobile Lease Program. No one was in favor of the lease. Blau moved and Rierson seconded to reject the T-Mobile lease request. All ayes – motion carried.

Council discussed a couple maintenance issues at Meneyata Park. There is a metal rod coming out of the ground and a sink hole near the city right-of-way. Jones moved and Blau seconded, John Daniels, a member of the MPLOA will take care of the metal rod and the city will fill the sink hole. All ayes – motion carried.

Prior moved and Blau seconded to repair the storm drain tile in front of Tim Richey at 1201 Joy Loy Ln for \$4,320. All ayes – motion carried.

Council reviewed an issue at the end of Breezy Heights with snow removal, 2 residents would like some form of barricade put in, council took no action.

Radcliffe informed the council that the city hall sewer is leaking and the IGL Sanitary Sewer would like to see it repaired as soon as possible. Radcliffe will get some quotes and a special meeting will be called to address the repairs.

Prior moved and Blau seconded to approve purchasing replacement parts locally for the JD tractor mower. All ayes – motion carried.

Council discussed work on Iowa Avenue. Jones moved and Prior seconded to do repairs and replace 6" water main, replace the street with concrete and add curb and gutter not to exceed \$49,000. All ayes – motion carried.

Council discussed some quotes for electronics in the council chambers to conference call/Zoom. It was tabled waiting for another quote. Prior moved and Mead seconded to purchase a laptop computer for Tielbur not to exceed \$600.

Reports: Blau questioned the term grandfathered. No report for water. Streets- Radcliffe reported on Harpen Street project. Zoning – dock issues, BOA meeting 6-9-20. Prior reported on the Iowa Great Lakes Corridor meeting and discussion about hiring a building inspector. There was discussion about traffic and parking and possible signage on Lakeside Ave.

Being no further business, Mayor Johnson adjourned the meeting at 6:58 p.m. All ayes – motion carried.

REVENUE RECEIVED FOR MAY 2020: General-\$55,394.29, Road Use-\$3,192.89, Local Option-\$6,916.78, Debt Service-\$2,063.26, Water-\$32,312.93, for a total of \$99,880.15.

ATTEST:

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Bonnie R. Tielbur, City Clerk/Admin.

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Phillip Johnson, Mayor

\*\* Minutes can be viewed online at [www.wahpetonia.govoffice.com](http://www.wahpetonia.govoffice.com) \*\*

**CLAIMS REPORT**  
**Check Range: 5/01/2020- 5/31/2020**

INVOICE#	VENDOR NAME	INVOICE DESCRIPTION	INVOICE AMT	VENDOR TOTAL	CHECK#	CHECK DATE
4-28-20	ALLIANT ENERGY	ELEC SERVICE-STREET LIGHTS		3,518.10	15970	5/13/20
24NV053295	ARNOLD MOTOR SUPPLY	GENERATOR HEATER/W.PLANT		219.24	15971	5/13/20
7/8	BECK ENGINEERING INC	WATERMAIN/STR DESIGN-LAKESIDE		22,880.00	15972	5/13/20
5-19-20	BLACK HILLS/IOWA GAS UTILITY	GAS SERVICE-PW BLDGS		184.44	15973	5/13/20
5/16/20	BOMGAARS SUPPLY INC	BATTERY/DRILL & DRIVE SET-WATE		312.83	15995	5/21/20
10739632/10738102	C & B OPERATIONS, LLC	BATTERY/MOWER PARTS		422.89	15996	5/21/20
6-11-20	CARD SERVICE CENTER	ZOOM		253.25	16009	5/29/20
4-30-2020	COOPERATIVE ENERGY COMPANY	2000 CHEV-HANNA-FUEL		97.38	15974	5/13/20
1624455	DICKINSON COUNTY NEWS	LEGAL PUBLICATIONS		111.62	15975	5/13/20
5/21/20	DICKINSON COUNTY RECORDER	RECORD STORM DRAIN CAIN/KAHLEY		22.00	15997	5/21/20
5/21	DONALD BERKE	REFUND DOCK/HOIST FEE		100.00	15998	5/21/20
11659AG202000601	GIS BENEFITS	LIFE/DISABILITY POLICY-EMPLOYE		66.31	15999	5/21/20
26934673	GORDON FLESCH CO.	COPIER-LEASE PYMT		129.25	15976	5/13/20
618966	HEARTLAND SECURITY SERVICES LL	SECURITY CHARGES		24.95	15977	5/13/20
4-30-20	HEMPHILL LAW OFFICE	LEGAL FEES		484.50	15978	5/13/20
187854	STATE HYGIENIC LABORATORY-AR	TESTING WATER		360.00	15979	5/13/20
64588	I & S GROUP, INC	FILTRATION CLASSIFICATION		288.75	16000	5/21/20
INV76473	IMWCA	W/COMP PREMIUM FY20/21		2,981.00	16010	5/29/20
PR20200515	INTERNAL REVENUE SERVICE	FED/FICA TAXES	1,740.79		524	5/29/20
PR20200531	INTERNAL REVENUE SERVICE	FED/FICA TAX	1,657.57	3,398.36	524	5/29/20
221245	IOWA ONE CALL	ONE CALLS		43.20	16001	5/21/20
PR20200515	IPERS	IPERS	1,125.58		522	5/29/20
PR20200531	IPERS	IPERS	1,076.29	2,201.87	522	5/29/20
LR.CIWAHPETO	LAKES REGIONAL	RANDOM DRUG TEST-HANNA		35.00	15980	5/13/20
5/19/20	MEDIACOM LLC	PHONE & INET-WATER PLANT		153.09	16011	5/29/20
3659	MR DRAIN MAN LLC	VIDEO SEWER @ CITY HALL		225.00	16012	5/29/20
FY2021	NWIPDC	FY2021 DUES		170.50	15981	5/13/20
6604636	PLUMB SUPPLY CO.	GLUE/CLEANER/SAW BLADES-ZEBRA		36.66	15982	5/13/20
6626827/6626826	PLUNKETT'S	SPRAY FOR SPIDERS-CITY HALL		213.72	15983	5/13/20
6737540	QUILL CORPORATION	PHONE-C.HALL-TIELBUR	151.04		15984	5/13/20
6739564	QUILL CORPORATION	HAND SANITIZER	13.74	164.78	16002	5/21/20
INV-010531	SANDRY FIRE SUPPLY LLC	GAS METER		4,012.00	15985	5/13/20
4325	T & C TREE SERVICE	REMOVE TREE/BURR OAK RD	657.50		15986	5/13/20
4334	T & C TREE SERVICE	TREE REMOVAL/STUMP GRINDING	1,807.50	2,465.00	16003	5/21/20
1841549	TOWN & COUNTRY DISPOSAL	GARBAGE PICKUP		5,255.19	15987	5/13/20
17581	UNITYPOINT CLINIC-OCCUPATIONAL	LAB/RANDOM SCREEN-HANNA		42.00	15988	5/13/20
9854600044	VERIZON WIRELESS	CELL PHONE-RADCLIFFE		177.54	16004	5/21/20
104091	VUGTEVEEN LAWN SERVICE INC	CLEAN UP/MOW GREEN SPACE		500.00	15989	5/13/20
15153-1701-2	WASTE MANAGEMENT	LANDFILL FEES	219.34		15990	5/13/20
15186-1701-2	WASTE MANAGEMENT	LANDFILL FEES	402.19	621.53	16013	5/29/20
PR20200515	WELLMARK BC/BS OF IOWA	BCBS	759.10		16008	5/29/20
PR20200531	WELLMARK BC/BS OF IOWA	BCBS	759.09	1,518.19	16008	5/29/20
3529	WESTRUM LEAK DETECTION	LEAK DETECTION-1201 JOY LOY LN		777.50	15991	5/13/20
PR20200515	WITHHOLDING TAX	STATE TAXES	289.00		523	5/29/20
PR20200531	WITHHOLDING TAX	STATE TAX	271.00	560.00	523	5/29/20

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Accounts Payable Total 55,027.64

Utility Refund Checks  
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Refund Checks Total  
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**CLAIMS REPORT**  
 Check Range: 5/01/2020- 5/31/2020

	FUND NAME	DEPOSIT AMOUNT
<u>Payroll Checks</u>		
	001 GENERAL	2,320.11
	600 WATER UTILITY	2,654.02
	Total Paid On: 5/15/20	4,974.13
	001 GENERAL	2,219.14
	600 WATER UTILITY	2,538.50
	Total Paid On: 5/29/20	4,757.64
	Total Payroll Paid	9,731.77
	Report Total	64,759.41

**CLAIMS REPORT**  
**CLAIMS FUND SUMMARY**

	FUND NAME	AMOUNT
	001 GENERAL	23,766.44
	302 WATER MAIN STREET FUND	23,011.25
	600 WATER UTILITY	17,981.72
	TOTAL FUNDS	64,759.41

**REVENUE REPORT**

General	\$ 55,394.29
Road Use	3,192.89
Local Option	6,916.78
Debt Service	2,063.26
Water Utility	32,312.93
 Total Revenue	 \$ 99,880.15
 CD Interest	 142.01
TOTAL REVENUE	\$ 100,022.16